

Town Hall Renovation Committee Meeting Notes
July 18, 2018

- 1) Road commissioner:
 - Dig ditch for conduit from bldg. to electrical pole – done!
 - Call DigSafe – all set; no issues
 - Septic tank removal – Alfred will remove
 - Gravel for Geddes – Alfred will provide prior to August 1
 - Demo back addition – Alfred requested that Deconstruction Works' first order of business be to detach addition
 - Use town truck as a dumpster if necessary (two smaller dumpsters arrived today from Casella)
 - Alfred needs backhoe for town projects so need to move things along at town hall
 - After building lifted August 1 – 3, Alfred will prep for foundation work
- 2) Deconstruction Works expected Thursday, July 19. Scott to confirm.
 - John hopes addition foundation does NOT have to be removed, that new foundation can be built over it.
- 3) Geddes plans to arrive August 1; move/lift to take 2 days; work by Alfred one week so concrete could start August 10.
- 4) Foundation drawings – John sent preliminary drawings to Scott to send to Singleton, Sayers, and 2 other concrete companies; to be sent with cover letter explaining that a final drawing will be coming from the structural engineer.
- 5) John gave Dan Cowan ok to move ahead with this phase of electrical (getting it from bldg. to pole); committee agreed. Dan has electrical schedule in order to give quote on bldg. electrical installation.
- 6) Base for chimney – Scott will ask Brook Howe to build (John unable to find time); materials have been purchased.
- 7) John reviewed electrical schedule; John to email Scott a copy.
 - Town will buy fixtures
 - John needs to indicate knox box
 - John to consider more lights in Historical Society area
 - John to add lighting to accommodate big table at town office that will be moved to town hall
 - Reviewed upstairs electrical some of which will be installed at a later phase, but electric panels being install now to accommodate upstairs lighting, outlets, etc.
 - Wall outlets will be able to be controlled from the perches; there will be a panel at each perch

- The chandelier – Dan Cowan can't touch 'cause it's not UL rated; Conant Custom Brass has ability to rewire to make UL compliant.
- 8) Building Committee made a decision about the radiant floor and the corresponding slab heights have been given to DeWolfe Engineering.
 - 9) Emergency-related electrical stuff – after the meeting John was been in touch with Alan Gould at Pearson's who will help him with layout. There will be a charge, but it will be less than if Alan had to draw it up because John will do the drawings.
 - 10) Bob Weber (the lift) needs to be contacted ASAP; John called him after the meeting.
 - 11) Cute corner stair – John met with Mary Jo Lewellyn at the stairs to discuss the best way to enclose the stairs for smoke separation and yet keep them open for viewing; a glass enclosure was discussed; John is making a model so the idea can be visualized.
 - 12) General Contractor – Donna and John started a list of what needs to be done including what needs to be coordinated with subs; will finish and share with group
 - Need a GC coordinator
 - Break out some segments
 - Break out segments that town can do
 - RFP big stuff
 - 13) Order wood for floors – John to talk to Jim and Ernie Friday about ordering
 - Store wood to dry in upstairs of town hall
 - 14) Denise and Scott working on ensuring appropriate documentation is in file at town office; Donna to see if she has any documents at home that should be in office.

Future agenda items:

General Contractor RFP/segments pulled out

CPG Enterprises

Exterior paint RFPs: Bob LaFountain; Travis Hodgkins Painting, Plainfield